

Date:

Company

Site Name



After start



Onsite



SITESAFE

Site inspection checklist - generic

Location

Name of inspector

Time

Date

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Y = Yes N= No N/A = not applicable

1. Site control

Hazard board and signage up-to-date

Environmental plan – issues

Toolbox talk last date / /

Safety inductions for all on site

Safety notice board current

2. Site facilities

Offices clean, adequate & good lighting

Smoko sheds – clean, potable water

Toilets – clean, washing water

Tool/equipment sheds adequate

3. General site tidiness and accessways

Clear, safe access to work areas

Stairways and accessways clear

Hoardings/fence and gates secure

Loose materials secure from wind

4. Personal safety equipment

Signage displayed and legible

Hardhats being worn

Correct footwear being worn

Glasses/ear muffs/vests/masks used

5. First aid/fire prevention

First aid box *Available*

Accident register

Fire extinguishers *Available**Current (12 mth)**Sufficient number*Evacuation *Procedure current**All emergencies incl*

6. Cranes/hoist/lifting equipment

Proper lift assessment plan done

Crane certification current

Slings/chains certified

Operator procedures in place

Inspections being done

Man cage available

Emergency plan in place

7. Compressed air equipment

In good condition

Appropriate guards fitted

Trained user

8. Excavations

Correctly shored

9. Welding/gas cutting

Hot work permits being issued

Fire extinguishers on hand

Operators using PPE

10. Electrical equipment

Main board lockable/weatherproof

Current tagged and damage-free leads

Current tagged plant

Current tagged lifeguards

Leads safely placed

Equipment in good condition

Appropriate guards on equipment

Adequate temporary lighting

11. Chemicals

Correctly stored

Safety Data Sheet (SDS) available

Operators using PPE

12. Tools

PAT tool WoF current and secure

Staff trained in tool use (SWPS)

PAT signage on site

13. Scaffolding

Notifiable weekly Scaftag/current

Handrails/mid-rails

Toe boards

Platforms

Ladders/stairs

Base sound

Work platforms clear

Platforms trip free

Planks tied down

Headroom clear

Ties/bracing adequate

14. Ladders

Good condition

Secured top and bottom

Stays to step ladders

Working 2 steps down

15. Fall hazards

Floor edges

Floor openings

Lift shafts

Stairs

Site inspection checklist - Remedial Action Required