

Sales Meeting

January 12th, 2016 9:00 AM - 12:00 PM

HOST: Anne Summers

ATTENDEES: Bob Johnson, Anne Summers, Greg Jorgenson, Tom Witworth, Dave Hamilton, Brandon Conrad, Christina Merrild, Rachel Ranscht

Time	Topic	Presenter
9:00 AM - 9:15 AM	1. Brief Introduction	Ann Summers
9:15 AM - 9:45 AM	2. Review of Previous Minutes	Ann Summers
	2.1. Sales Activity	Ann Summers
	2.2. Pipeline	Ann Summers
	2.3. Goal Status	Ann Summers
9:45 AM - 10:45 AM	3. Break	
10:45 AM - 11:30 AM	4. Feedback	Ann Summers
	4.1. Sales Person Success Stories	Ann Summers
	4.2. Trends	Bob Johnson
	4.3. Opportunities	Bob Johnson
	4.3. Threats	Bob Johnson

Time	Topic	Presenter
11:30 AM - 11:50 AM	5. Upcoming Week	Ann Summers
	5.1. Scheduled Sales Activities	Ann Summers
	5.2. Expectation	Bob Johnson
11:50 AM - 12:00 PM	6. Adjournment	Ann Summers

Tasks

Owner	Task	Project	Due Date
Greg Jorgenson	Review Projections	Budget	03/12/2016
	Submit Proposal	Sales	01/25/2016
Dave Hamilton	List Outstanding Items	Sales	04/01/2016